

REVISED**STEP 3**

At the Bankruptcy Events screen, click on the Open a BK Case hyperlink. The Open New Bankruptcy Case screen will display (See Figure 3.)

TRAINING Database Area - Netscape

File Edit View Go Bookmarks Tools Window Help

https://ecf-train.wvnb.uscourts.gov/cgi-bin/login.pl?5759046771777924_916_0-1

Mail AIM Home Radio Netscape Search Bookmarks

TRAINING Database Area

ECF Bankruptcy Adversary Query Reports Utilities Logout ?

Open New Bankruptcy Case

Case type bk

Date filed 3/1/2004

Chapter 7

Joint Petition n

Deficiencies n

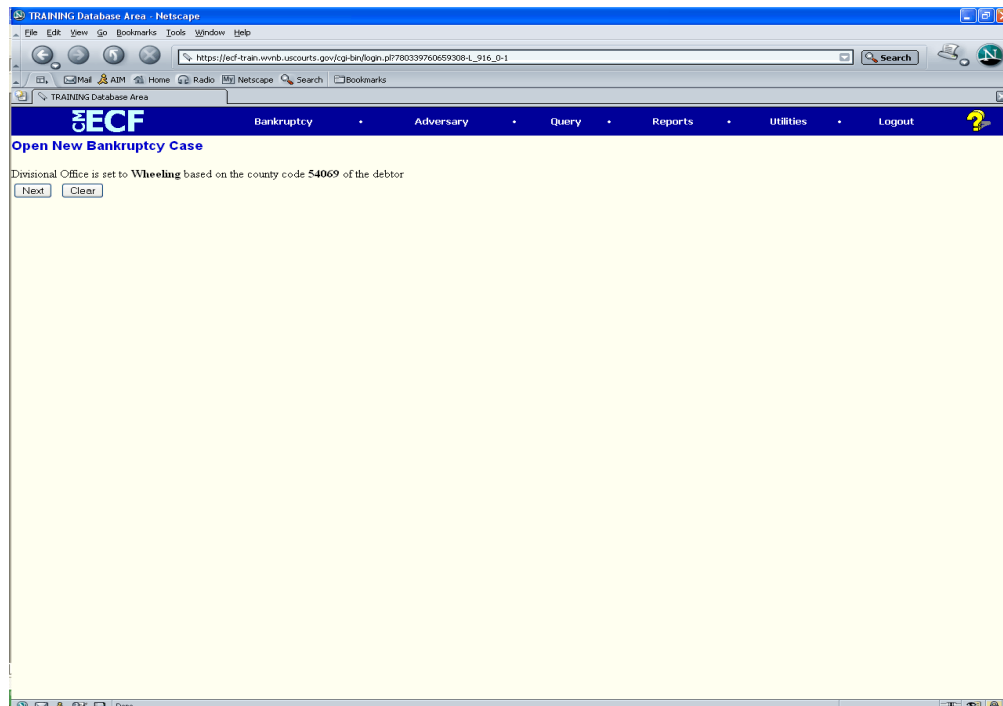
Next Clear

Done

Figure 3

ADDENDUM

STEP 8a After parties have been entered, the screen below will display with the proper office code based on the county where the debtor resides.



Click **Next**